



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Sikkim Government Institute of Higher Nyingma Studies Sheda
• Name of the Head of the institution		Khenpo Dr. Sonam Bhutia
• Designation		Principal (in-charge)
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		+919735931153
• Mobile no		+918145146383
• Registered e-mail		sihnssheda123@gmail.com
• Alternate e-mail		jwangchuk35@gmail.com
• Address		SGIHNS Sheda, Pangthang, Taktse, Gangtok, East Sikkim
• City/Town		Gangtok
• State/UT		Sikkim
• Pin Code		737103
<b>2.Institutional status</b>		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sampurnanand Sanskrt University, Varanasi				
• Name of the IQAC Coordinator	Dr. Pema Choden Rai				
• Phone No.	+918881874666				
• Alternate phone No.	9733777831				
• Mobile	8881874666				
• IQAC e-mail address	rai.pema@gmail.com				
• Alternate Email address	tashichoden1@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://SIHNS_Sheda.org">https://SIHNS_Sheda.org</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.06	1st April 2019	01/04/2019	31/03/2024
<b>6.Date of Establishment of IQAC</b>			10/04/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	RUSA	UGC,GOI	2020	1,50000	
Institution	Stipend	Govt of Sikkim	2020	1,00000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	No File Uploaded
<b>9.No. of IQAC meetings held during the year</b>	<b>1</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Encouraged online knowledge enhancement and capacity building initiatives to promote sustained faculty and student learning. Encouraged mentorship programs for students by faculties during testing times of Covid.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Strengthening of the IQAC office,database updation and management process.	The IQAC office has been strengthened.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	30/09/2020

**15. Multidisciplinary / interdisciplinary**

The institution believes in the adoption of a multidisciplinary approach in integration and delivery of curriculum, critical thinking, team work, self awareness and ethical competency by arranging talks and seminars. The faculties conduct talks and discussions on Buddhist culture and heritage through the curriculum designed for the students.

Here in Sheda, every evening, prayer class (Solka) is held at the Prayer Hall, during which students of the institute have to actively take part in the prayer ceremony which gives the students their monastic training without compromising on their modern education.

**16. Academic bank of credits (ABC):**

Faculty members are engaged in designing their own curricular and pedagogical approaches within the approved framework. Students are encouraged to enrol and successfully complete different courses through online platforms. They can currently earn extra credits through activities like NSS and sports.

**17. Skill development:**

The vision of the institute is to empower the students with knowledge and confidence. The institution is making efforts to raise capable new generation students (monks) who can independently teach, write, and translate Buddhist teachings and scriptures and become Buddhist scholars of international standing.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Institution has been and also makes efforts to promote Indian culture through music, traditional dance forms and folk dance.

The Institute also has Sanskrit as one of the main subjects.

The Institute celebrates National and International commemorative days like Environment Day, Yoga Day, Independence Day and many more

initiatives which brings a sense of global citizenship through Indian approach.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

During the Student Orientation program, students are given an orientation on Outcome Based Education paradigm where the program outcomes are explained to the students. Every faculty explains the course outcomes of each course before the commencement of the same. The institution also monitors and evaluates the effectiveness of OBE by engaging with Heads of Departments, faculty and admin staff. However this year no orientation programs could be held because of the pandemic.

**20.Distance education/online education:**

This year the institution has made efforts in managing hybrid learning by offering both offline and online class sessions to students due to the ongoing pandemic. Students were given access to online platforms through Google class and Google meet to attend live interactive sessions with adequate scope for sharing their comments and questions. The platform also provided facility to provide notes and share reference materials in varied formats with the students to enable uninterrupted learning process.

**Extended Profile**

**1.Programme**

1.1	08
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	195
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	NA
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		No File Uploaded
2.3 Number of outgoing/ final year students during the year		<b>17</b>
File Description		Documents
Data Template		<a href="#">View File</a>
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		<b>11</b>
File Description		Documents
Data Template		<a href="#">View File</a>
3.2 Number of sanctioned posts during the year		<b>00</b>
File Description		Documents
Data Template		No File Uploaded
<b>4.Institution</b>		
4.1 Total number of Classrooms and Seminar halls		<b>11</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)		<b>NA</b>
4.3 Total number of computers on campus for academic purposes		<b>30</b>

### Part B

#### CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IQAC and the Principal plans the academic calendar and the time table of the year. Curricular and co-curricular activities are planned in the academic calendar to achieve set outcomes. While preparing the time table the Principal takes into cognizance available infrastructure such as classrooms, smart boards and students strength for a particular program. The class time table is then displayed on the notice board of the institute and the Faculty Staff room. This year, however, due to Covid Pandemic lockdown most of the academic activities were conducted online using different online platforms like Google Meet, Google Class, Zoom and Whatsapp. A curriculum is planned accordingly by each individual teachers. Effectiveness of the curriculum delivery is judged by conducting quizzes, group discussions, surprise tests every now and then. The Principal and faculty members also conduct meetings to discuss the overall progress of the students. However none of these programs could be conducted this year because of the pandemic.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the Principal and the IQAC taking into consideration the official calendar of the Government and the affiliating university. The calendar contains tentative dates of half yearly and final university exams, co curricular and extra curricular activities, end of term and vacation period to guide the teachers and students. The academic calendar also contains important days of the Buddhist Dharma. The faculty and students get a lucid picture of the activity schedules and adheres to the calendar. The Principal and Heads of the Department keep check and ensures that the schedule of curriculum delivery is being followed as per the calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="#">NA</a>

**1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**NA**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



**for year: (As per Data Template)**

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

NA

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Educational Institute is a very important part of the society and plays a major role in handling cross cutting issues. Our institute stands for values like compassion, commitment and peace of self and society. Academically, Courses like Buddhist Philosophy and Buddhist History are offered where in the philosophy and ideals of the Buddha and the Buddhist Dharma practioners are taught and made to practice upon in daily life. This helps students to critically examine issues related to human values and ethics thereby leading to the holistic development of the students. The college is also well provisioned for students with disability. Environmental Education is a compulsory subject for all Ug level students. The NSS Unit I and II actively take part in cleanliness and plantation drives. This year, however, none of the activites have been carried out due to the pandemic.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

NA

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

NA

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students**

E. None of the above

## Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="#">NA</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

195

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment is done to identify learners with academic lag and advance learners at the beginning of the year. Results and marks of the previous year are also another criteria for assessing the learning levels of students. Different teachers have devised different methods to assess learning levels of students. An integrated teaching approach is followed by the faculty. Traditional teaching methods are aided by new technology methods to make learning more engageable and interesting. Additional reading material and xerox copies and notes are made available to slow learners. Bilingual explanations and discussions are done in the class with the aim of reaching out to slow learners so that they can be brought at par with the rest of the class. Personal, academic and career related counselling are given informally by teachers themselves from time to time.

Advanced learners are encouraged to participate in inter college competitions. They are suggested advanced readings in relevant topics to enhance their understanding of the subject of their choice and to help them pursue research in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
195	12

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute provides a number of learning experiences.

Use of ICT and e-resources by students is encouraged.

Students are encouraged to involve themselves in group discussions, seminars, quizzes etc.

Educational screenings in the computer classromm sometimes make subject learning interesting.

Special lectures and talks are organised to encourgae and motivate students to become participative agents and not just passive recipients of knowledge. However no such lectures and talks could be organised this year because of the pandemic.

The College library has access to texts, rDharmabooks,newspaers and journals wherestudents are time and again encouraged to access them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some teachers use and share e books which are very useful for the students as they are handy and saves the cost of buying the physical books. Teachers reach out to students through various technological mediums and channels especially this year because of the pandemic .Platforms like Google classroom,Goolge meet,zoom and whatsapp were used for academic activities because of the pandemic.Reading materials, short notes, xerox copies and e books were also sent through these online platforms. Recorded Voice notes were also sent through whatsapp for students who lived in extremely remote ares with very low or no connectivity issues.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

NA

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has well structured,transparent and robust mechanism for Continous Internal Evaluation of students. The Principal and IQAC appoints the Exam Committee to make policy decisions for transparent Internal Evaluation.Time table for this internal exam(half yearly exam)are displayed on the Notice Board and also announced by respective subect teachers in clas.A variety of techniques and methods such as analytical test, short/long answer questions are employed.

The college also insists on a 75%attendance of students per semester failing to which they will not be allowed to sit for the Final Univeristy Exam. Personal feedback is given to students by their respective teachers after the Internal Test(Half Yearly Exams).

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, effective and efficient method is followed by the Exam Committee of the college. The Co-ordinator and the members of the Exam Cell ensure that the examinations are conducted smoothly and any exam related grievances are dealt with effectively. To maintain transparency and uniformity in the assessment of the internal test, the faculty evaluates the papers within a week of the conduction of the Internal test. If the students have any grievances regarding the Internal test, they can approach the co-ordinator of the exam committee with an application stating their grievances. The Exam Committee then forwards it to the Principal, who in consultation with the Exam committee and the concerned subject teacher takes necessary steps forward. This year, however no internal test were conducted due to the pandemic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning objectives are communicated through means such as Principal's address to the students and their parents, and dissemination in classrooms by respective teachers. Students are made aware of the Course Specific Outcomes through orientation programs, lectures and class discussions. Successful alumni students are also invited to interact with both student and teachers at specific events and meetings where they share how the courses shaped them as individuals and also their career. None of these talks and orientation programs were conducted this year because of strict covid protocols.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Evaluation Process: The PO'S, PSO'S, and CO'S are assessed through direct evaluation process. It is assessed through Univeristy Examinations, Half Yearly Exams (Internal Exams), Home Assignments, quizzes and classroom discussions. Throughout the year the faculty records the performance of students on each PO. Slow learners are given extra coaching to make pace with the desired progression. Evaluations of outcomes serves the institution as an effective tool for introspection and improvement. Students are guided with required mentoring so they achieve the desired outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

17

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<b>Nil</b>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[NA](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NA**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**NA**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NA

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The library provides facilities for creation of knowledge, and research support through books, some research papers, newspapers, competitive magazines and others.

There are computers with internet facility and other ICT facilities available for both Faculties and Students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual

### Property Rights (IPR) and entrepreneurship year wise during the year

NA

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

NA

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

NA

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students are motivated from time to time to participate in several activities related to social and gender issues. These activities are conducted by the College NSS units I and II. However due to the pandemic, activities were very limited keeping in mind the lockdown guidelines. After the lockdown students of NSS unit I and II undertook a cleanliness drive to clean the campus and surrounding areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

NA

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

NA

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

NA

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

NA

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a peaceful green surrounding which makes it conducive for quality education. There are 10 classrooms each of which have whiteboard. There is a huge staffroom with plush sofas for the faculty, water boiler, Wifi facility is also available in the computer room. There is an auditorium which also functions as prayer hall, a library, and hostel accommodation is also available. Basic amenities inside the college campus include Faculty and student parking, canteen, drinking water boiler. CCTV cameras for security and separate toilets for boys and girls.

The college library is also well equipped and the collection of books available, research papers and newspapers form a strong support system. The

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College auditorium which also functions as Prayer Halls for students who are mostly monks, and are best for hosting indoor cultural programs and indoor activities. There is also a huge space for flag hoisting and outdoor based programs and activities. There are also outdoor facilities for activities like table tennis, badminton, carom and chess.

Yoga Day is celebrated every year but couldn't be celebrated this year because of the pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

smart class-1, ICT-1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**



#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NA

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sheda has a pretty huge library with a number of religious books based on the Buddhist Dharma, the Buddha, Buddhist Philosophy, Astrology and others. As of now there is no facility for Integrated Library Management System

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NA</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

05

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wifi is updated once in a while. There is no IT facility as of now.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>

##### 4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

NA

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

HoD's and faculties request for maintenance (whenever required) to the Principal who makes the decision on priority basis and assigns work to the concerned personnel. Regular maintenance work takes place immediately while longer projects are executed during vacations. A person on a daily wage basis maintains the cleanliness of the college and it's premises. The maintenance of electrical works is voluntarily carried out by nonteachings staffs. Any major repair

work is carried out by professionals from outside the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

195

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to Institutional website	<a href="https://sihnssheda.org">https://sihnssheda.org</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**E. None of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

06

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institute conducts General Elections for Students Representative Council under the directives of the HRDD, wherein the President, Vice President, General Secretary, Treasurer, Class Representatives, Cultural Secretary and Literary Secretary are elected. This year however no elctions took place because of Covid.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

00



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As of now there is no registered Alumni Association of the institute. There is however an informal Alumni Association that makes some contributions towards college during religious events organised by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institute is to make affordable quality education in pursuance if the Buddhist Dharma and Philosophy. Most of our students come from socially underprivileged communities

and economically backward category. We aim to train students in co-curricular along with extra curricular activities. We believe on the pursuit on holistic development of our students. Keeping this in mind we also encourage our students in sporting, cultural events, calligraphy and community service.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal has the IQAC team to assist him in the various workings of the institute. The Principal revises various committees after two years with the aid of the IQAC and assigns them the responsibilities for smooth functioning of teaching learning process as well as extra curricular activities.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institute is proud to say that we have one faculty as member of syllabus drafting committee at University Level. At the Teaching-learning level Lectures are taken by using teaching methods like lectures, debates, group discussions and debates. For Examination this year only the Final University Exam was conducted due to the pandemic. The exam was conducted according to the guidelines and circulars from The University and the State.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The following cell/committee are constituted and supervised by the Principal each of which performs specific functions according to the norms of the cell that they are appointed for:

**IQAC**

**Discipline Committee**

**Anti Ragging Committee**

**Additional Director**

**Exam committee**

**Admission committee**

**Alumni Association (but very informal)**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Link to Organogram of the institution webpage	<a href="#">NA</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1) Maternity leave for 1 year for both teaching and non teaching staff.

2) Paternity leave for 1 month for both teaching and non teaching staff.

3) Advance pay for both teaching and non teaching staff during festivals.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff and non teaching staff, the Education Department of the state has created an Appraisal Performance form has to be filled by the individual themselves. The forms include:

Teaching methods adopted

Innovative practices carried out

Regularity and punctuality

Extra curricular participation Research contribution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

M/s Sushil Das and Associates is annually entrusted with conducting audits for an institution under the Education Department of the Government of Sikkim. Receipts and payments are properly and correctly shown in the account books. The annual audit serves as a comprehensive review, highlighting any discrepancies, and promoting transparency in the institution's financial operations.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Tuition fees received are utilised for college development and other college related expenses.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college is the first amongst all the monastic institutions and is reputed for providing monastic education to female monks and the socially and economically deprived sections of society who want to pursue higher education in the Buddhist Dharma. The greenery in college campus continues to attract various species of birds. The auditorium also serves as prayer hall where monks(students)hold their respective practice sessions every evening here.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

#### 6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows guideline given but the Education Department of

the state and the University. During the pandemic online mode of teaching was held where teachers used various online modes of platforms like Google meet, zoom, Google class and WhatsApp to send notes, deliver lecture and get in touch with the students. The college however does not have a record of such online lectures because it was the first of its kinds and we did not realise the importance of keeping record of this kind.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a conscious society we all know that gender equity promotes balanced development and sustainable society. The fact that our Institute is the only monastic institute that is open for Female



monks speaks volumes on itself. The faculties give lectures reminding the students every now and then of gender equity in. However, no talks could be organized this year because of the ongoing pandemic.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NA</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**E. None of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Plant a Garden:** The institution has created a garden on its property to encourage sustainability and give students worthwhile opportunities to learn about agriculture and food production. In addition, the garden provides the college community with fresh produce.

**Reduce Paper Use:** To cut down on paper use, the college has launched digital initiatives and promotes the use of online tools. Digitalization of administrative procedures and the use of electronic documents are commonplace. To save paper, double-sided printing is encouraged.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** E. None of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** E. None of the above

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**As a monastic educational institution our aim is to raise capable**

new generation students(monks) and make them understand the need to maintain a fine balance between external material development "prosperity" and internal mental development "peace" and to instill in them a sense of harmony and tolerance towards not just the Buddhist Dharma but but towards all cultural, religious, social, communal and other diversities. With respect to the distinctiveness of students belonging to various backgrounds, the institute tries to ignite a feeling of camaraderie among all the members of the college by giving them space to participate, explore, enhance, and attain their full potential ultimately making the campus an equitable place.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organised an orientation program during the start of every Academic session. This program caters to introducing the staffs and students to their rights and responsibilities. Ethical practices and responsible behaviour expected from the staff and student are conveyed in the program. In keeping with the constitutional responsibilities of preserving and caring for the environment, the NSS Unit 1 and 2 of the institute organises plantations drives and cleanliness drivers in and around college vicinity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is **E. None of the above**

**a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In a given academic year the college commemorates as many days of significance as possible. The range of activities to commemorate the day is diverse. National Days like Independence Day are marked by mandatory hoisting of the flag. Dr Ambedkar Jayanti is celebrated every year on 14th April during which either a faculty member or a student address the students and staff members of the aspects of life of Dr Ambedkar. Yoga Day is also celebrated in College and so are a number of other activities. This year however none of these events were celebrated due to the pandemic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institute can proudly say that its facilities are complete

educational Opportunity to the students (who are mostly monks), to make modern education freely available to them within the Monastic system without compromising on their monastic training and traditional studies. This has become necessary in the present situation as modern education plays an important role in the accomplishment of individual and organisational works in the modern society. Our student's aim goal is to complete Higher Buddhist Studies and be well equipped to teach Buddhism even to Non-Buddhist students. The institute strives each day to raise capable new generation students (monks) to independently teach, write and translate Buddhist teachings and scriptures and become Buddhist scholars of international standing. It is very well known today that in order to sustain peace in the world with its diverse humanity, the world needs to maintain a fine balance between external material development "prosperity" and inner mental development "peace".

2) Admission for Female Monks: The Institute Admin also proudly boast that it is the only institute in the whole of Sikkim to grant admission to girls including female monks, who probably had no avenues open to them for formal education especially concerned within the field of religion that they practice.

File Description	Documents
Best practices in the Institutional website	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sheda is a monastic college which makes it a one of its kinds out of all the colleges in the State of Sikkim. Our institution most importantly acts as a catalyst towards preserving and promoting the centuries old distinct religious, cultural heritage of Sikkim and the Buddhist Dharma in particular. Besides being one of the repositories of the age old Nyingma traditions and customs, this institute equips learner's to get on with the business of life in a meaningful way, alongside inculcating in them an attachment of the teachings of the great Buddhist path.

The institute strives each day to raise capable new generation students (monks) to independently teach, write and translate Buddhist

teachings and scriptures and become Buddhist scholars of international standing. It is very well known today that in order to sustain peace in the world with its diverse humanity, the world needs to maintain a fine balance between external material development "prosperity" and inner mental development "peace" and this is exactly what the institute instills and imparts in its students every day.

The Institute can also proudly boast that it is the only institute in the whole of Sikkim to grant admission to girls including female monks.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IQAC and the Principal plans the academic calender and the time table of the year. Curricular and co-curricular activties are planned in the academic calendar to achieve set outcomes. While preparing the time table the Principal takes into cognizance available infrastructure such as classrooms, smart boards and students strength for a particular program. The class time tabe is then displayed on the notice board of the institute and the Faculty Staff room. This year, however, due to Covid Pandemic lockdown most of the academic activities were conducted online using different online platforms like Google Meet, Google Class, Zoom and Whatsapp. A curriculum is planned accordingly by each individual teachers. Effectiveness of the curriculum delivery is judged ny conducting quizzes, group discussions, surprise tests every now and then. The Principal and faculty members also conduct meetings to discuss the overall progress of the students. However none of these programs could be conducted this year because of the pandemic.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the Principal and the IQAC taking into consideration the official calendar of the Government and the affiliating university. The calendar contains tentative dates of half yearly and final university exams, co curricular and extra curricular activities, end of term and vacation period to guide the teachers and students. The academic calendar also contains important days of the Buddhist Dharma. The faculty and students get a lucid picture of the activity schedules and adheres to the calendar. The Principal and Heads of the Department keep check and ensures that the schedule of curriculum delivery is



being followed as per the calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="#">NA</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

NA

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

NA

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Educational Institute is a very important part of the society and plays a major role in handling cross cutting issues. Our institute stands for values like compassion, commitment and peace of self and society. Academically, Courses like Buddhist Philosophy and Buddhist History are offered where in the philosophy and ideals of the Buddha and the Buddhist Dharma practioners are taught and made to practice upon in daily life. This helps students to critically examine issues related to human values and ethics thereby leading to the holistic development of the students. The college is also well provisioned for students with disability. Environmental Education is a compulsory subject for all Ug level students. The NSS Unit I and II actively take part in cleanliness and plantation drives. This year, however, none of the activites have been carried out due to the pandemic.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

NA

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

NA

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

E. None of the above

**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**E. Feedback not collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="#">NA</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

195

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment is done to identify learners with academic lag and advance learners at the beginning of the year. Results and marks of the previous year are also another criteria for assessing the learning levels of students. Different teachers have devised different methods to assess learning levels of students. An integrated teaching approach is followed by the faculty. Traditional teaching methods are aided by new technology methods to make learning more engageable and interesting. Additional reading material and xerox copies and notes are made available to slow learners. Bilingual explanations and discussions are done in the class with the aim of reaching out to slow learners so that they can be brought at par with the rest of the class. Personal, academic and career related counselling are given informally by teachers themselves from time to time.

Advanced learners are encouraged to participate in inter college competitions. They are suggested advanced readings in relevant topics to enhance their understanding of the subject of their choice and to help them pursue research in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
195	12

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute provides a number of learning experiences.

Use of ICT and e-resources by students is encouraged.

Students are encouraged to involve themselves in group discussions, seminars, quizzes etc.

Educational screenings in the computer classrooom sometimes make subject learning interesting.

Special lectures and talks are organised to encourage and motivate students to become participative agents and not just passive recipients of knowledge. However no such lectures and talks could be organised this year because of the pandemic.

The College library has access to texts, rDharmabooks, newspaers and journals wherestudents are time and again encouraged to access them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some teachers use and share e books which are very useful for the students as they are handy and saves the cost of buying the physical books. Teachers reach out to students through various technological mediums and channels especially this year because of the pandemic .Platforms like Google classroom, Goolge meet, zoom and whatsapp were used for academic activities because of the pandemic. Reading materials, short notes, xerox copies and e books

were also sent through these online platforms. Recorded Voice notes were also sent through whatsapp for students who lived in extremely remote areas with very low or no connectivity issues.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

08

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

NA

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has well structured,transparent and robust mechanism for Continous Internal Evaluation of students. The Principal and IQAC appoints the Exam Committee to make policy decisions for transparent Internal Evaluation.Time table for this internal exam(half yearly exam)are displayed on the Notice Board and also announced by respective subect teachers in clas.A variety of techniques and methods such as analytical test, short/long answer questions are employed.

The college also insists on a 75%attendance of students per semester failing to which they will not be allowed to sit for the Final Univeristy Exam. Personal feedback is given to students by their respective teachers after the Internal Test(Half Yearly



Exams ) .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, effective and efficient method is followed by the Exam Committee of the college. The Co-ordinator and the members of the Exam Cell ensure that the examinations are conducted smoothly and any exam related grievances are dealt with effectively. To maintain transparency and uniformity in the assessment of the internal test, the faculty evaluates the papers within a week of the conduction of the Internal test. If the students have any grievances regarding the Internal test, they can approach the co-ordinator of the exam committee with an application stating their grievances. The Exam Committee then forwards it to the Principal, who in consultation with the Exam committee and the concerned subject teacher takes necessary steps forward. This year, however no internal test were conducted due to the pandemic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning objectives are communicated through means such as Principal's address to the students and their parents, and dissemination in classrooms by respective teachers. Students are made aware of the Course Specific Outcomes through orientation programs, lectures and class discussions. Successful alumni students are also invited to interact with both student and teachers at specific events and meetings where they share how the courses shaped them as individuals and also their career. None of these talks and orientation programs were conducted this year because of strict covid protocols.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<b>Nil</b>
Upload COs for all Programmes (exemplars from Glossary)	<b>No File Uploaded</b>

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

The Institution regularly evaluates the performance of students for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

**Evaluation Process:** The PO'S, PSO'S, and CO's are assessed through direct evaluation process. It is assessed through University Examinations, Half Yearly Exams (Internal Exams), Home Assignments, quizzes and classroom discussions. Throughout the year the faculty records the performance of students on each PO. Slow learners are given extra coaching to make pace with the desired progression. Evaluations of outcomes serves the institution as an effective tool for introspection and improvement. Students are guided with required mentoring so they achieve the desired outcomes.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<b>Nil</b>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**17**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<b>Nil</b>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[NA](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NA**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<b>No File Uploaded</b>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**NA**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

NA

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The library provides facilities for creation of knowledge, and research support through books, some research papers, newspapers, competitive magazines and others.

There are computers with internet facility and other ICT facilities available for both Faculties and Students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,**

**Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

NA

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

NA

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

NA

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students are motivated from time to time to participate in several activities related to social and gender issues. These activities are conducted by the College NSS units I and II. However due to the pandemic, activities were very limited keeping in mind the lockdown guidelines. After the lockdown students of NSS unit I and II undertook a cleanliness drive to clean the campus and surrounding areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

NA

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

NA

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

NA

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

NA

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

NA

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a peaceful green surrounding which makes it conducive for quality education. There are 10 classrooms each of which have whiteboard. There is a huge staffroom with plush sofas for the faculty, water boiler, Wifi facility is also available in the computer room. There is an auditorium which also functions as prayer hall, a library, and hostel accommodation is also available. Basic amenities inside the college campus include Faculty and student parking, canteen, drinking water boiler. CCTV cameras for security and separate toilets for boys and girls.

The college library is also well equipped and the collection of books available, research papers and newspapers form a strong



support system.The

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College auditorium which also functions as Prayer Halls for students who are mostly monks, and are best for hosting indoor cultural programs and indoor activities. There is also a huge space for flag hoisting and outdoor based programs and activities. There are also outdoor facilities for activities like table tennis, badminton, carom and chess.

Yoga Day is celebrated every year but couldn't be celebrated this year because of the pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

smart class-1, ICT-1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

NA

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sheda has a pretty huge library with a number of religious books based on the Buddhist Dharma, the Buddha, Buddhist Philosophy, Astrology and others. As of now there is no facility for Integrated Library Management System

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NA</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

**during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

NA

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

05

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Wifi is updated once in a while. There is no IT facility as of now.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NA</a>

**4.3.2 - Number of Computers**

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**      E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

NA

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

HoD's and faculties request for maintenance (whenever required) to the Principal who makes the decision on priority basis and assigns work to the concerned personnel. Regular maintenance work takes place immediately while longer projects are executed during vacations. A person on a daily wage basis maintains the cleanliness of the college and it's premises. The maintenance of electrical works is voluntarily carried out by nonteachings

staffs. Any major repair work is carried out by professionals from outside the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

195

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
---	-----------------------------

File Description	Documents
Link to Institutional website	<a href="https://sihnssheda.org">https://sihnssheda.org</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>00</b>

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>00</b>

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>E. None of the above</b>
--	-----------------------------

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

06

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

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File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

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File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<b>No File Uploaded</b>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institute conducts General Elections for Students Representative Council under the directives of the HRDD, wherein the President, Vice President, General Secretary, Treasurer, Class Representatives, Cultural Secretary and Literary Secretary are elected. This year however no elections took place because of Covid.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

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File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As of now there is no registered Alumni Association of the institute. There is however an informal Alumni Association that makes some contributions towards college during religious events organised by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institute is to make affordable quality education in pursuance if the Buddhist Dharma and Philosphy. Most of our students come from socially

underprivileged communities and economically backward category. We aim to train students in co-curricular along with extra curricular activities. We believe on the pursuit on holistic development of our students. Keeping this in mind we also encourage our students in sporting, cultural events, calligraphy and community service.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal has the IQAC team to assist him in the various workings of the institute. The Principal revises various committees after two years with the aid of the IQAC and assigns them the responsibilities for smooth functioning of teaching learning process as well as extra curricular activities.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institute is proud to say that we have one faculty as member of syllabus drafting committee at University Level. At the Teaching-learning level Lectures are taken by using teaching methods like lectures, debates, group discussions and debates. For Examination this year only the Final University Exam was conducted due to the pandemic. The exam was conducted according to the guidelines and circulars from The University and the State.

File Description	Documents
Strategic Plan and deployment documents on the website	<b>No File Uploaded</b>
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<b>No File Uploaded</b>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The following cell/committee are constituted and supervised by the Principal each of which performs specific functions according to the norms of the cell that they are appointed for:

**IQAC**

**Discipline Committee**

**Anti Ragging Committee**

**Additional Director**

**Exam committee**

**Admission committee**

**Alumni Association (but very informal)**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Link to Organogram of the institution webpage	<a href="#">NA</a>
Upload any additional information	<b>No File Uploaded</b>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- 1) Maternity leave for 1 year for both teaching and non teaching staff.
- 2) Paternity leave for 1 month for both teaching and non teaching staff.
- 3) Advance pay for both teaching and non teaching staff during festivals.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff and non teaching staff, the Education Department of the state has created an Appraisal Performance form has to be filled by the individual themselves. The forms include:

Teaching methods adopted

Innovative practices carried out

Regularity and punctuality

Extra curricular participation Research contribution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

M/s Sushil Das and Associates is annually entrusted with conducting audits for an institution under the Education Department of the Government of Sikkim. Receipts and payments are properly and correctly shown in the account books. The annual audit serves as a comprehensive review, highlighting any

**discrepancies, and promoting transparency in the institution's financial operations.**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<b>No File Uploaded</b>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**NA**

File Description	Documents
Annual statements of accounts	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<b>No File Uploaded</b>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Tuition fees received are utilised for college development and other college related expenses.**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<b>No File Uploaded</b>

**6.5 - Internal Quality Assurance System**

**6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**The college is the first amongst all the monastic institutions and is reputed for providing monastic education to female monks and the socially and economically deprived sections of society**



who want to pursue higher education in the Buddhist Dharma. The greenery in college campus continues to attract various species of birds. The auditorium also serves as prayer hall where monks(students)hold their respective practice sessions every evening here.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows guideline given but the Education Department of the state and the University. During the pandemic online mode of teaching was held where teachers used various online modes of platforms like Google meet, zoom, Google class and WhatsApp to send notes, deliver lecture and get in touch with the students. The college however does not have a record of such online lectures because it was the first of its kinds and we did not realise the importance of keeping record of this kind.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a conscious society we all know that gender equity promotes balanced development and sustainable society. The fact that our Institute is the only monastic institute that is open for Female monks speaks volumes on itself. The faculties give lectures reminding the students every now and then of gender equity. However, no talks could be organized this year because of the ongoing pandemic.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NA</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**E. None of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Plant a Garden:** The institution has created a garden on its property to encourage sustainability and give students worthwhile opportunities to learn about agriculture and food production. In addition, the garden provides the college community with fresh produce.

**Reduce Paper Use:** To cut down on paper use, the college has launched digital initiatives and promotes the use of online tools. Digitalization of administrative procedures and the use of electronic documents are commonplace. To save paper, double-sided printing is encouraged.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

E. None of the above

<p><b>greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	
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File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p align="center">E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities</b></p>	<p align="center">E. None of the above</p>
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**(Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As a monastic educational institution our aim is to raise capable new generation students(monks) and make them understand the need to maintain a fine balance between external material development "prosperity" and internal mental development "peace" and to instill in them a sense of harmony and tolerance towards not just the Buddhist Dharma but but towards all cultural, religious, social, communal and other diversities. With respect to the distinctiveness of students belonging to various backgrounds, the institute tries to ignite a feeling of camaraderie among all the members of the college by giving them space to participate, explore, enhance, and attain their full potential ultimately making the campus an equitable place.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organised an orientation program during the start of every Academic session. This program caters to introducing the staffs and students to their rights and responsibilities. Ethical practices and responsible behaviour expected from the staff and student are conveyed in the program. In keeping with the constitutional responsibilities of preserving and caring for the environment, the NSS Unit 1 and 2 of the institute organises plantations drives and cleanliness drives in and around college vicinity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**E. None of the above**

File Description	Documents
Code of ethics policy document	<b>No File Uploaded</b>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In a given academic year the college commemorates as many days of significance as possible. The range of activities to commemorate the day is diverse. National Days like Independence Day are marked by mandatory hoisting of the flag. Dr Ambedkar Jayanti is celebrated every year on 14th April during which either a faculty member or a student address the students and staff members of the aspects of life of Dr Ambedkar. Yoga Day is also celebrated in College and so are a number of other activities. This year however none of these events were celebrated due to the pandemic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institute can proudly say that it facilities complete educational Opportunity to the students (who are mostly monks), to make modern education freely available to them within the Monastic system without compromising on their monastic training and traditional studies. This has become necessary in the present situation as modern education plays an important role in the accomplishment of individual and organisational works in the modern society. Our student's aim goal is to complete Higher Buddhist Studies and be well equipped to teach Buddhism even to Non-Buddhist students. The institute strives each day to raise capable new generation students (monks) to independently teach, write and translate Buddhist teachings and scriptures and become Buddhist scholars of international standing. It is very well known today that in order to sustain peace in the world with its diverse humanity, the world needs to maintain a fine balance between external material development "prosperity" and inner mental development "peace".

2) Admission for Female Monks: The Institute Admin also proudly boast that it is the only institute in the whole of Sikkim to grant admission to girls including female monks, who probably had

no avenues open to them for formal education especially concerned within the field of religion that they practice.

File Description	Documents
Best practices in the Institutional website	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sheda is a monastic college which makes it a one of its kinds out of all the colleges in the State of Sikkim. Our institution most importantly acts as a catalyst towards preserving and promoting the centuries old distinct religious, cultural heritage of Sikkim and the Buddhist Dharma in particular. Besides being one of the repositories of the age old Nyingma traditions and customs, this institute equips learner's to get on with the business of life in a meaningful way, alongside inculcating in them an attachment of the teachings of the great Buddhist path.

The institute strives each day to raise capable new generation students(monks)to independently teach, write and translate Buddhist teachings and scriptures and become Buddhist scholars of international standing.It Is very well known today that inorder to sustain peace in the world with it's diverse humanity, the world needs to maintain a fine balance between external material development "prosperity "and inner mental development "peace" and this is exactly what the institute instills and imparts in it's students every day.

The Institute can also also proudly boast that it is the only institute in the whole of Sikkim to grant admission to girls including female monks.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year



**Future plan for next academic session**

1. Conducting activities to hone the creative skills of students and provide a platform to display their creativity.

2.To create an enabling environment for holistic development of students, faculty and support staff.

3.To fulfil its social obligations, in the manner of providing formal informal education, dissemination of knowledge, organizing programmes and activities for the benefit of the community.

4.To implement structural repairs to building and electrical repairs, on the basis of need.

5.To foster and strengthen relationship of Alumni with the Institution.

6.To encourage faculty to organise faculty improvement programmes, National and International Conferences.

7.To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, book bank facility, etc.

8.To Identify Talent among students for various sports cultural activities.

9.To initiate more scholarships to reward the students for various achievements.